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PURCHASE ORDER QUALITY REQUIREMENTS

The following Quality Requirements (QR) apply to all suppliers that produce product to a drawing and/or specification, unless otherwise noted.

Q1 INSPECTION and TEST SYSTEM REQUIREMENTS

The supplier shall establish and maintain an Inspection and Test System in compliance with the requirements of AS9100. The supplier' Inspection and Test System is subject to audit, verification and approval and/or disapproval by CCI designated representative(s).

Q2 MRB AUTHORITY

Material review board authority is not authorized on this purchase order.

Q3 APPROVAL and CHANGES

The supplier shall notify the buyer of any proposed changes in the design, fabrication methods, or processes previously approved by the buyer and/or the buyer's customer, and obtain written approval of the changes from the buyer and/or the buyer's customer. Changed articles shall be clearly identified and in a different manner from the previous articles. When a proprietary item is procured by the buyer, the supplier shall notify the buyer of changes.

Q4 RAW MATERIALS AND MISCELLANEOUS MATERIAL

All metal (cold roll steel, hot rolled steel, aluminum, stainless steel, copper, brass, galvanized metal, etc) in sheet, angle, rod, plate or round form shall be accompanied with chemical and/or physical test results and identified by a heat, lot, batch or purchase order number to ensure traceability to its source.

All other miscellaneous material, i.e. lexan, abs plastic, durlin, machined parts, laser parts, product made to a drawing or specification, etc shall be accompanied with a certification of conformance.

In all cases, the supplier shall certify to the specific requirements defined on the purchase order.

Q5 REQUIREMENTS for FINISHING, PLATING, SILKSCREENING

All Finished (plated, painted, silkscreened, etc.) product shall be accompanied with a certification of conformance (C of C). The supplier shall certify to the specific requirements defined on the purchase order and/or included specifications.

Q6 IDENTIFICATION AND DATA RETRIEVAL

Where and to the extent that traceability is a specific requirement, the supplier shall apply a unique identification to the individual product, material or batch. This identification data shall be recorded on and traceable to related suppliers records (see supplier quality records).

Q7 SUPPLIER QUALITY RECORDS

The supplier shall maintain suitable inspection and test records to serve as evidence of conformance with specified requirements. Such records shall be legible and traceable to the product involved. These records shall be maintained for a minimum period of ten (10) years from the date of final manufacture or as stated otherwise in the contract.

Q8 SUBMISSION and RESUBMISSION OF NONCONFORMING ARTICLES OR MATERIALS

Do not send nonconforming products or materials to CCI without prior written authorization. Nonconforming articles and/or materials returned by the buyer and subsequently resubmitted by the supplier shall bear adequate identification of such nonconformance, either on the articles, materials, or applicable suppliers records. The supplier shall provide evidence that the cause of the nonconformance has been corrected and that actions were taken to preclude any reoccurrence.

Q9 ACCESS to SUPPLIER'S FACILITIES

During Contract performance, the supplier shall grant reasonable access to all the supplier's facilities to representatives of CCI customers, US government and/or regulatory agencies for the purpose of evaluating supplier's conformance to all PO/Contract requirements. When applicable, the access requirement shall be flowed-down by the supplier to the supplier's sub-tier sources.

Q10 FIRST ARTICLE AT SUPPLIER ACTIVITY

Supplier shall perform a first article inspection to all product made to a drawing in accordance with the requirements set forth in the drawing and the purchase order. Supplier shall forward one (1) copy of the first article inspection report to the buyer.

Q11 CONTROL of SUB-TIER SOURCES

For product that is made to a drawing, the supplier, as the recipient of the PO or Contract, is responsible for meeting all PO/Contract specified technical and quality requirements, whether the supplier performs the work, or the work is performed by the supplier's sub-tier sources. When the supplier uses sub-tier sources to perform work on products and/or services scheduled for delivery to CCI, the supplier shall include (flow-down) on Purchase Orders or Contracts, to his sub-tier sources, all of the applicable technical and quality requirements of the CCI PO or Contract, including, when applicable the requirement to document and control 'key characteristics' and/or 'key processes', and to furnish certifications and test reports required by the applicable PO Quality Requirements.

Q12 SUPPLIER NOTIFICATION OF NONCONFORMING PRODUCTS DELIVERED TO CCI

When the supplier has determined that nonconforming product(s) have been delivered to CCI, the supplier shall notify CCI within twenty-four (24) hours of the initial discovery. The supplier shall use receipt acknowledgement e-mail or other positive notification method. The notification shall include the supplier name, CCI PO/Contract number, part number and description, affected quantity and serial numbers (if known), dates delivered (if known), brief description of the nonconforming condition.

Q13 REQUIREMENTS for QUALIFICATION of PERSONNEL

When required on the purchase order, only qualified/certified personnel shall be used based on process specification requirements. Records shall be maintained of the personnel qualifications/certifications.